

# St Joseph's Catholic Primary School Pinjarra P&F

## General Meeting Minutes

Friday, 2<sup>nd</sup> November, 2018

1:30pm – Convent

Agenda item	Description
Meeting Commenced:	1:30pm
1. Opening prayer	Led by Natalie Marriott
2. Attendance and apologies	<p>Attendance:</p> <ul style="list-style-type: none"> <li>- Natalie Marriott</li> <li>- Fiona Lamb</li> <li>- Ginette Black</li> <li>- Janine Thorburn-Elliott</li> <li>- Vanessa Lenzarini</li> </ul> <p>Apologies:</p> <ul style="list-style-type: none"> <li>- Gemma Iseppi</li> <li>- Kirsten Greenham</li> <li>- Kate Officer</li> <li>- Jayne Mileham</li> <li>- Alana Thorne</li> <li>- Jade Schrandt</li> <li>- Michael O'Dwyer</li> <li>- Tim Newick</li> </ul>
3. Confirmation of previous minutes	<p>Discussion of business arising from previous minutes</p> <ul style="list-style-type: none"> <li>- <b>No Quorum</b></li> </ul>
4. Secretary's report	<ul style="list-style-type: none"> <li>- Not Available</li> </ul>
5. Treasurer's report	<ul style="list-style-type: none"> <li>- Fiona will be looking into high interest savings accounts to possibly deposit the P&amp;F funds into, ongoing.</li> <li>- Invoice from Bridget given to Fiona.</li> <li>- Ginette Confirmed the loss from the disco was \$153.08</li> </ul>
6. Social Committee report	<ul style="list-style-type: none"> <li>- Parent social event at Pinjarra Bowling Club, confirmed the date to be the 23<sup>rd</sup> of November, 5.30-9.30pm. It was discussed that tickets would be \$15 a ticket and the P&amp;F would pay the remainder of the cost, approximately \$910.00. The event would be catered by Roar Creations and it would be buy your own beverages. Natalie to take this to the P&amp;F facebook discussion for a vote.</li> </ul>
7. Catering committee report	<ul style="list-style-type: none"> <li>- Sausage Sizzle for the school concert, Tuesday 4<sup>th</sup> December 4.30pm. We need volunteers, to cut rolls and cook sausages. Sausages should start to be cooked around 3pm as they need to be ready by 4pm. Supplies needed are funded by the school. Janine and Ginette volunteered to help during the day to cut rolls.</li> </ul>
8. Principal's report / Board report	<ul style="list-style-type: none"> <li>- The P&amp;F were advised that the person who attends the board meetings has to be the same person each time for confidentiality. Ginette nominated Natalie as she will be at every P&amp;F meeting and will be able to properly inform the</li> </ul>

	<p>other members of all information needed. The next board meeting is Thursday 8<sup>th</sup> November, 5.30pm.</p> <ul style="list-style-type: none"> <li>- The AGM is a whole school AGM held the 22<sup>nd</sup> November, 5pm. Kids are welcome. Natalie to put together a report from the P&amp;F.</li> </ul>
9. General business	<ul style="list-style-type: none"> <li>- Cookbook for the fair, Ginette has agreed to take it on with support from others. Agreed we need get to work on it Term 1. Ginette to do letters home for the parents.</li> <li>- It was discussed that the P&amp;F should provide a newsletter for the parents with upcoming events and other items the P&amp;F are working on, Natalie agreed to do this.</li> <li>- Nature Playground; Terry is hoping to come out to the school on the 8<sup>th</sup> November to take another look at the areas we are planning to enhance with nature playground. Discussed making stage 1 the early learnings area, stage 2 outdoor class room and stage 3 to be behind the convent. \$1980 paid.</li> <li>- Discussions were had with Vanessa about shade and reticulation for the veggie gardens, Vanessa will look into this and advise Natalie.</li> <li>- Discussed having donuts at the end of year concert and it was agreed that no donuts will be sold.</li> </ul> <p>P&amp;F Scholarship to MCC</p> <ul style="list-style-type: none"> <li>- The amount of the scholarship is \$750.00 the award is given to a child that best represents St Joseph's, in all areas. Peter Koscgrove generally chooses the child. Fiona to discuss the money details with Bridget. Natalie to organise a script from Tiffany.</li> </ul> <p>Kindy Orientation</p> <ul style="list-style-type: none"> <li>- It was discussed that the P&amp;F should have a representative at the kindy orientation, to promote the P&amp;F and inform parents of the school facebook page, St Joeys parents. The orientation will be held Thursday 15<sup>th</sup> November, 8:45-9:45am. Ginette agreed to do this.</li> <li>- Busy Bee – to be revisited later</li> <li>- Fair Coordinator Survey – To be discussed at next meeting</li> <li>- Disco discussion on age groups – To be discussed next meeting.</li> <li>- Cookbook – To be discussed next meeting.</li> </ul>
10. Next meeting	Friday 30 <sup>th</sup> November 2018 at 1:30pm, venue TBC
11. Meeting closed	2.45pm